

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, April 15, 2010, at 9:30 a.m., in the Grand Haven Room, Grand Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.**

Present at the meeting and constituting a quorum were:

Peter Chiodo	Chairman
Charles Trautwein	Vice Chairman
Dennis Cross	Assistant Secretary
Samuel Halley	Assistant Secretary
Dr. Stephen Davidson	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Matt Kozak	Client Services Manager
Scott Clark	District Counsel
Barry Kloptosky	Operations Manager
Roy Deary	AMG
Howard (Mac) McGaffney	Amenities Manager
Grant Misterly	Applied Technology & Management
Brian Martin	Austin Outdoor
Scott Barnes	Austin Outdoor
David Cotrell	Aquatic Systems, Inc.
Louise Leister	Horticulturalist
Al Lo Monaco	Resident
David Hull	Resident
Chip Howden	Resident
Hal Humper	Resident
Jack Brothers	Resident
Tom Lawrence	Resident
Vic Natielo	Resident
Tom McKean	Resident
Annemarie Schuler	Resident
Mary Brunch	Resident
Frank Benham	Resident
David Wager	Resident
Terri Lanoan	Resident
John Woika	Resident
Patti Steele	Resident

Paul Szabg	Resident
Beverly Senko	Resident
Ken Heritage	Resident
Marie Goila	Resident
James Lewis	Resident
Gary Noble	Resident
Diane Layng	Resident
Sandy Trautwein	Resident
Ken Moffa	Resident
Gabrielle Tuscano	Resident
Dave Keison	Resident
Richard Burns	Resident
Dick Layng	Resident
Mary Alice Brandt	Resident

FIRST ORDER OF BUSINESS**Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 9:34 a.m. and noted all Supervisors were present.

SECOND ORDER OF BUSINESS**Pledge of Allegiance**

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS**Audience/Resident Response, Report & Comments**

Mr. Wrathell requested that Audience Comments relating to Agenda Item 15 be considered later in the meeting.

Mr. Chip Howden discussed his preference for the Board to address the community's infrastructure in the upcoming budget year. Mr. Wrathell stated the District plans to hire a District Engineer at this meeting to address such issues.

Mr. David Hull requested that the District Engineer reconsider the current speed limits of 35 mph throughout Grand Haven. Mr. Wrathell stated that the new District Engineer will address this issue.

Mr. Wrathell questioned if there were any further Audience Comments, excluding comments related to Agenda Item 15. There being none, the next item followed.

FOURTH ORDER OF BUSINESS**Austin Outdoor: Renovation Landscaping
Project of the Main Gates and South
Gates**

******This item, originally the Fifth Order of Business, was discussed out of order.******

Ms. Louise Leister, along with Austin Outdoor, presented a plan for consideration of improvements to the Main Gate, South Gate, extended areas of the Main Gate and the transplant of the crape myrtle at the Village Center. She stated the plants are sustainable for the landscape and require little maintenance. She explained Phase 2 will be presented at the next meeting, in two (2) weeks, and pertains to the circles. She stated the entrances at Osprey, Marsh Crossing, Front Street Village and Lakeside are in the works. Mr. Brian Martin and Mr. Scott Barnes, from Austin Outdoor, explained the proposed changes to the Main Gate and South Gate. Discussion was held regarding the ability of the plants to sustain cool temperatures and the use of mulch in specific areas. Mr. Martin presented preliminary budget numbers. Mr. Wrathell requested potential budget numbers to include in the Fiscal Year 2011 Budget. Ms. Leister addressed the Firewise issues in the community and noted there is a major vine issue.

On MOTION by Supervisor Davidson and seconded by Supervisor Trautwein, with all in favor, the proposals for South Gate landscape upgrades, with a total amount of \$14,526.70, the proposals for Main Gate landscape upgrades, with a total amount of \$14,571, and the Colbert extension work reduced to \$5,000, were approved.

******The Meeting was recessed at 10:37 a.m.******

******The Meeting reconvened at 10:47 a.m.******

FIFTH ORDER OF BUSINESS**Fiscal Year 2009 Evaluation Summary:
District Operations/Field Manager**

******This item, originally the Fifteenth Order of Business, was discussed out of order.******

Discussion ensued on the presentation of the Field Manager's Evaluation Summary. Supervisor Davidson presented the following motion:

Performance evaluations of upper level management staff, conducted by the Grand Haven Board of Supervisors, will be reviewed by the District Manager and reported in the Agenda package as general statements of fact, i.e.: two (2) Supervisors evaluated this employee's performance highly with scores averaging 4.5 out of a maximum best performance score of 5. The performance evaluations of the District Manager will be reviewed and results reported to the Board, by District Counsel. Actual performance evaluation documents, worksheets, etc., will be kept on file at the District Manager's office and made available, at no charge, on an individual request basis.

Supervisor Trautwein questioned the legal necessity to include the evaluations in the agenda. Mr. Clark confirmed that the evaluation is public record; however, there is no requirement that any District information be published on a website. Supervisor Trautwein expressed that such posting of the evaluation on the website is not ethical. Mr. Wrathell stated Staff had no unethical or ethical intent by posting the evaluation.

On MOTION by Supervisor Davidson and seconded by Supervisor Trautwein, with all in favor, the Board approved the following policy: Performance Evaluations of upper level management staff, conducted by the Grand Haven Board of Supervisors, will be reviewed by the District Manager and reported in the Agenda package as general statements of fact, i.e.: two (2) Supervisors evaluated this employee's performance highly with scores averaging 4.5 out of a maximum best performance score of 5. The performance evaluations of the District Manager will be reviewed and results reported to the Board, by District Counsel. The actual performance evaluation documents, worksheets, etc., will be kept on file at the District Manager's office and made available, at no charge, on an individual request basis.

Supervisor Cross expressed that the performance evaluation should not be based on numbers; rather, outline the positive and negatives of the employee's work. Discussion ensued on the completion of the evaluations.

******Audience Comments were considered at this time.******

Resident Frank Benham thanked Mr. Kloptosky for his work, recommended that the Board establish objectives for the Field Manager and noted, that any objectives created for the Field Manager will be difficult to complete, due to being micromanaged.

Mr. Wrathell noted that the 2010 review criteria were complete and includes the Field Manager's objections.

Resident Vic Natielo commended Mr. Kloptosky on the process of selecting an engineer for the solar panel work. He stated that because the evaluation was published without the proper back up documentation, the evaluation was misleading.

Resident Ken Heritage asked if Mr. Kloptosky is going to have the opportunity to respond to the evaluations.

Al Monaco, a resident since 1999, noted that no other Field Manager had a workload equivalent to Mr. Kloptosky's workload.

A resident commended Staff for setting District policies and requested that the policy for completing evaluations include backup material. Resident Marie Gata expressed her concerns as to the validity of the evaluations.

Richard Burns suggested that a public apology be made to Mr. Kloptosky.

Dick Layng expressed that personal opinions have no place in the evaluation process; rather, the evaluation should be objective and supported by facts.

Diane Layng read the following statement on behalf of resident Tom Lawrence:

"I developed the Operation Mgr job at Grand Haven over a five-year period from June 2003 until Nov 2008. I worked side by side with Barry for 4 months from Aug through Nov of 2008. I fully understand the responsibilities and challenges of this critical job in our community. With 30 plus million of infrastructure and 3000 plus residents it is indeed a challenge to deal with resident concerns and maintain our infrastructure in pristine condition.

During my overlap with Barry I found the Board had hired well. Barry has the skills to perform all aspects of his job. In addition he has a great admiration for our community and a personal desire to keep it the premier community it deserves to be. Barry brought an innovation of taking numerous photos of contractor lapses and worked with the contractors to get the problem resolved quickly.

After reading the Supervisor reviews of Barry's performance I conclude that 2 of the supervisors are using their position of power within our community to pursue personal vendettas against our staff. A 3 rate indicates Barry is doing the full job. A 4 or 5 indicates performance above and beyond the full job while a 1 or 2 indicates across the board deficient performance that should result in the individual either being terminated or put on probation. A 1 or 2 rating is not warranted for Barry.

I have been at every CDD meeting for the past 6½ years, except for 1. I have observed a constant personal attack on Barry by these two Supervisors. Supervisor Halley gave an average rating of 1.7 and did not provide one comment – clearly an unacceptable HR process. Evaluations are intended to provide constructive feedback so that individuals can improve performance. Supervisor Cross gave an average rating of 2 and provided comments but as I reviewed them I found many to be inaccurate and/or laying the blame on Barry when in fact the responsibility rested on the Board or the CDD Engineer decisions. The only rational conclusion I can draw is that these two Supervisors are using this evaluation process to pursue their personal displeasure over Barry's refusal to allow Board members to micromanage the day to day activities of the District in violation of Florida Statute 190 that specifies how a CDD should operate.

I view these evaluations as being an indictment of Supervisor behavior rather than an objective evaluation of a CDD employee. As such I recommend they be removed from Barry's personnel file."

Ms. Diane Layng expressed that the evaluation should not have been published on the website.

A resident questioned if the residents' complaints, from today's meeting, will be available.

Mr. Wrathell stated a digital record of the minutes is maintained, along with a non-verbatim transcription of the minutes.

A resident asked if Staff could address the situation of the circulation of the Village Café pictures, in relation to Mr. Kloptosky's work. Other than hearsay, Mr. Wrathell stated he was not aware of the pictures.

A resident commented that most people are probably not aware of the timeframe that the evaluation served and recommended that it be made clear that this is not a current evaluation.

Terry Lanoan asked the Board to establish a policy on when the evaluations are completed.

*****Mr. Wrathell closed the Audience Comments.*****

Supervisor Halley noted the increase in hired employees since Mr. Kloptosky's employment. He recalled that Mr. Kloptosky claimed to save the District \$300,000; however, Supervisor Halley has yet to see the reduction. Supervisor Halley recalled Mr. Kloptosky stating Austin Outdoor was going to provide ten (10) additional fertilizer treatments at the croquet court, which means the courts are being fertilized 22 times per year. Supervisor Halley discussed his request to meet with Mr. Kloptosky and that Mr. Kloptosky never returned phone calls. Mr. Halley recalled his request for a worksheet tracking Mr. Finnimore's time, in order to help determine whether Mr. Finnimore's work could be classified as a Maintenance Worker I, II or III; however, this was never completed. Supervisor Halley recalled that it took four (4) months to get Jasmine Drive work completed, as well as an extended amount of time for the Osprey issues. Supervisor Halley noted that the condition of the Café was not brought to the attention of the Board for 18 months. He questioned why maintenance workers are cleaning gutters, when there is other work to be completed and why the District throws away Christmas lights annually. Supervisor Halley proposed various cost saving projects throughout the community.

Mr. Kloptosky stated he will respond to each evaluation and the comments, in writing.

Discussion ensued on the proper timeframe for a response.

On MOTION by Supervisor Davidson and seconded by Supervisor Chiodo, with all in favor, the Board approved the following: As the above policy was not in effect for the April 15, 2010 Performance Evaluation of the Field Operations Manager and, as detailed statements contained in those worksheets have been published on the CDD website, the Field Operations Manager may respond to any published statements which the Field Operations Manager considers to be inaccurate or inconsistent with facts at hand. The Field Operations Manager will be permitted two (2) weeks to formulate this response, which will then be submitted to the District Manager and posted on the CDD website.

SIXTH ORDER OF BUSINESS

Amenity Center Manager Report

*****This item, originally the Fourth Order of Business, was discussed out of order.*****

Mr. Deary read his April 7, 2010 email entitled "Board Conduct with District Staff" into the record:

"Craig and Barry,

Hello. I'm bringing to your attention a recent incident that was reported to me by Rhonda Leandro, our café manager. It relates to the photographs of the kitchen from approximately 18 months ago that were provided to the board recently.

According to Rhonda, Supervisor Halley spoke with her last wee about the photos, apparently in an effort to "play gotcha" (-my phrase, not theirs.) According to her, he did not mention that these photos dated back 18 months or so. I bring this up because prior to confronting her, Supervisor Halley had called me to discuss these photos. During that call, I tried to explain that the conditions were in place 18 months ago, that they were part of the reason that we made a change in on-site management, that the conditions occurred approximately 3 months prior to Howard and Rhonda being hired, and that we have periodic health inspections just like any other food establishment.

I suggested to Supervisor Halley that if the board desired to be kept informed of the status of the café's health inspections, it request or direct either the district manager or field operations manager to provide them with that information going forward.

My subject line of this email to you two references a portion of the memo entitled, "In Public Meetings," that the board discussed and approved last summer or fall. In my opinion, Supervisor Halley's conduct in confronting Rhonda in this manner, especially after hearing my explanation that she was not involved with those conditions depicted in those photos, not only violated the letter and spirit of that memo, but was irresponsible. As such, I believe that it is incumbent upon the board to point this out, on the record.

As you know, I've always been willing to publically appear before the bard and personally "take the heat." I'm sure I'll be experiencing more of that

soon as a result of this issue involving the photos of the kitchen. Knowing that our contract is up-for-renewal in several months, and our operation of the café has been under the microscope lately, I bring this matter before you with some reluctance, fearing that there could be repercussions that result. Yet I feel that I have a duty to my staff to respectfully ask that the board abide by its own protocol in such matters."

- **\$2,250 for Production of the Community's Health and Safety Week**

Mr. McGaffney presented the Health and Safety Agenda for May 24th through May 31st and requested additional funding for the week.

On MOTION by Supervisor Davidson and seconded by Supervisor Trautwein, with all in favor, additional funding for Health and Safety Week, in an amount not to exceed \$2,250, was approved.

- **Revised Proposed Holiday Schedule**

- **Board Conduct with District Staff**

This item was addressed at the beginning of the Amenity Center Manager's Report.

Mr. McGaffney noted that a health inspection was completed, yesterday, and the District passed.

SEVENTH ORDER OF BUSINESS

Authorization of 30-Day Termination Letter to Arcadis

******This item, originally the Sixth Order of Business, was discussed out of order.******

Mr. Wrathell stated Arcadis should be noticed of the District's plan to terminate.

On MOTION by Supervisor Davidson and seconded by Supervisor Trautwein, with all in favor, authorization for the District Manager to send Arcadis a termination letter was approved.

EIGHTH ORDER OF BUSINESS**Discussion/Consideration of Proposed Engineering Agreement and Hourly Rate Fee Schedule for Applied Technology & Management, Inc**

******This item, originally the Seventh Order of Business, was discussed out of order.******

Mr. Wrathell noted that Applied Technology & Management (ATM) adjusted their hourly fee schedule to be at or below the average fee schedule provided by Management at the previous Board meeting. Supervisor Cross questioned the 15% service charge under Article 3. Mr. Misterly clarified that the 15% is a markup to an additional service that is completed by another contractor, i.e. a surveyor. The charge is for the additional handling of such services; however, hourly charges can be used instead. Mr. Wrathell stated Article 3 and the last sentence of Article 2 can be removed. Mr. Misterly stated the invoices can reflect line items, such as FedEx, postage, etc., that need to be charged to the District. Supervisor Davidson questioned if the Errors, Omissions and Professional Liability Insurance should be \$2 million worth of coverage. Mr. Wrathell stated he will look into the insurance liability.

On MOTION by Supervisor Cross and seconded by Supervisor Davidson, with all in favor, the Engineering Agreement and Hourly Rate Fee schedule for Applied Technology and Management, Inc., was approved, with Article 3 removed, the last sentence of Article 2 removed and allowing an amendment, if ATM insurance coverage exceeds the levels provided for in the agreement.

Brief discussion ensued on the need for a Capital Improvement Plan. Mr. Wrathell noted the draft budget will be presented at the May Workshop. He summarized various projects that the District Engineer will work on.

On MOTION by Supervisor Trautwein and seconded by Supervisor Cross, with all in favor, authorization for the District Engineer to begin developing a five (5)-year Capital Improvement Plan was approved.

Mr. Wrathell noted the Wild Oaks road issues and speeding issues on Marlin Drive and Sailfish Drive.

NINTH ORDER OF BUSINESS

Letter from Wild Oaks Resident Thomas B. McKean Requesting a Written Response to List Issues Presented by Mr. Dennis at January 21, 2010 Regular Meeting (deferred from March 18, 2010 Regular Meeting)

******This item, originally the Eighth Order of Business, was discussed out of order.******

Mr. McKean read a letter regarding Wild Oaks Phase II condition of the weir and maintenance of the area's pump stations, bridges and ponds. He requested that the District keep residents apprised of the ongoing events with the pending litigation and not wait until the bond is called to take action.

Mr. Clark noted that the future timeline is undeterminable; however, he anticipated that the previous developer, LandMar, who is in bankruptcy, is not likely to have the responsibility of the land again. He noted the pending litigation between the District and R.A. Scott and stated the District is doing everything they can.

TENTH ORDER OF BUSINESS

Discussion: Resident Fishing in Wild Oaks Lake on March 19, 2010

******This item, originally the Fourteenth Order of Business, was discussed out of order.******

Supervisor Cross discussed repeated incidents of a resident fishing from a lake and placing the fish in a cooler. He summarized the catch and release policy and noted the resident's refusal to return the fish to the lake. Ms. Mary Alice Brandt discussed various problems multiple residents had with the same individual.

Mr. Clark stated that, according to the definition of an amenity facility, the retention ponds are considered a recreational facility and the rules are applicable. He noted the resident violated the catch and release policy, improperly accessed the water and demonstrated hostile and abusive behavior. Mr. Clark recommended sending a certified letter to the resident advising him of the three (3) violations and that the consequences of additional violations could result in

the loss of the ability to use the amenity facilities. He noted that, if additional violations occur, a suspension can be issued and last for up to 90 days. The resident can request a hearing before the Board to dispute the violations. Supervisor Trautwein questioned if the property owner should be notified. Mr. Clark recommended following the current rules and procedures in place. Supervisor Davidson questioned the power of the CDD, if a resident violates a suspension. Mr. Clark stated the District would issue a Trespass Notice and ask law enforcement to remove the person.

Discussion ensued on the role of local law enforcement.

On MOTION by Supervisor Cross and seconded by Supervisor Chiodo, with all in favor, authorization of District Counsel to prepare and send a registered warning letter, citing the three (3) violations, to resident Mr. Morrow was approved.

ELEVENTH ORDER OF BUSINESS

Consideration of Keeping Wild Oaks Gates Open During Parade of Homes (April 17 – May 2, Monday through Saturday 10 to 5 and Sundays from noon to 5)

******This item, originally the Ninth Order of Business, was discussed out of order.******

The Board discussed leaving the Wild Oaks Gate open during the Parade of Homes. Mr. Kloptosky noted that the security cameras are installed and working; however, if someone approaches the gate, it will open. He stated the loop can be deactivated so that the guard has to open the gate. Mr. Kloptosky presented photos taken from the security cameras and noted additional upgrades to a robotics camera are \$1,500 per camera, plus an \$8,000 operating system. He explained that the camera was not recommended by Certified Security and is not compatible with the existing system. Discussion ensued on various camera options.

Mr. Kloptosky stated he will provide the previously obtained proposals for camera installation at Village Center and Creekside. The Board requested the strip at Wild Oaks Gate be deactivated and the visitor gate not open until the guard sees the car, stationary, in front of the gate, to ensure the license plate is captured on the security camera. Mr. Kloptosky read the proposal for Creekside and the Village Center.

The Board did not approve the request to keep the Wild Oaks Gates open during the Parade of Homes.

TWELFTH ORDER OF BUSINESS

**Consideration of Aquatic Systems, Inc.,
Addendum to Current Waterway
Management Program**

******This item, originally the Tenth Order of Business, was discussed out of order.******

Mr. Cotrell stated the proposal is to return full service to ponds that were part of the pond study.

**On MOTION by Supervisor Davidson and seconded by
Supervisor Chiodo, with all in favor, the Aquatic Systems, Inc.,
Addendum was approved.**

THIRTEENTH ORDER OF BUSINESS

**Consideration of Release of District E-
mail Database to Master Association for
E-blasts**

******This item, originally the Eleventh Order of Business, was discussed out of order.******

This item was deferred for discussion at the Workshop.

FOURTEENTH ORDER OF BUSINESS

**Discussion: Maintenance Worker III Job
Classification**

******This item, originally the Twelfth Order of Business, was discussed out of order.******

This item was deferred for discussion at the Workshop.

FIFTEENTH ORDER OF BUSINESS

**Discussion: Analysis of FY2010 Budget
Expenses**

******This item, originally the Thirteenth Order of Business, was discussed out of order.******

This item was deferred for discussion at the Workshop.

SIXTEENTH ORDER OF BUSINESS**Review of Open Items/Issues****a. Wild Oaks Road Issues (ATM to Review)**

This item was discussed earlier in the meeting.

b. Speeding/Traffic Issues on Marlin Drive and Sailfish Drive (ATM to Review)

This item was discussed earlier in the meeting.

c. GHCDD Response to Robert Lyons, Crescent Resources, LLC (CW & DC)

This item was presented for informational purposes.

SEVENTEENTH ORDER OF BUSINESS**Consent Agenda Items****• Approval of Minutes****○ March 4, 2010 Community Workshop****○ March 18, 2010 Regular Meeting**

Mr. Wrathell presented the March 4, 2010 Community Workshop Meeting Minutes and the March 18, 2010 Regular Meeting Minutes for the Board's consideration.

On MOTION by Supervisor Davidson and seconded by Supervisor Cross, with all in favor, the March 4, 2010 Community Workshop Meeting Minutes and March 18, 2010 Regular Meeting Minutes were approved.

EIGHTEENTH ORDER OF BUSINESS**Staff Reports**

******These items were discussed out of order.******

a. District Manager**i. Check Detail March 2010****ii. Unaudited Financial Statements as of March 31, 2010**

Mr. Wrathell presented the Unaudited Financial Statements as of March 31, 2010. Discussion followed on the correct expenditure amount.

On MOTION by Supervisor Cross and seconded by Supervisor Trautwein, with all in favor, \$197,986 in Operation and Maintenance Expenditures for March 2010 and the Unaudited Financial Statements as of February 28, 2010, were approved.

iii. NEXT WORKSHOP/MEETING:

- **May 6, 2010 at 10:00 a.m. - WORKSHOP**
- **May 20, 2010 at 9:30 a.m. - MEETING**

Mr. Wrathell noted the next meeting is a Workshop, scheduled for May 6th.

b. Operations/Field Manager

i. Hiring of Administrative Assistant

This item was deferred to the Workshop.

ii. Project Tracking Form

The project tracking forms were provided for the Board's information.

- **Marlin Drive Expansion Project**
- **Security Camera System Installation**
- **Streetlight Painting/Refurbishment**
- **42 Eastlake Sinkhole Repair**

Mr. Kloptosky stated the existing contractor, Leonard and Howard, retracted their proposal and presented a new contract, with Jay Hauser, for the Board's consideration.

On MOTION by Supervisor Trautwein and seconded by Supervisor Cross, with all in favor, the Leonard and Howard letter retracting the original proposal for street light painting and the new Jay Hauser proposal for street light painting, in the amount of \$18,200, were approved.

c. District Counsel

There being no report, the next item followed.

d. District Engineer

There being no report, the next item followed.

NINETEENTH ORDER OF BUSINESS**Supervisors' Requests**

- **Montague and Circle Landscaping Needs (DC)**
This item was deferred for discussion at the Workshop.
- **Consideration of Supervisor Davidson Serving as Board Liaison to Horticulture Consultant (SD)**
This item was deferred for discussion at the Workshop.
- **Green Industries Best Management Practices Training (SD)**
 - **Consider Reimbursement of \$25 Registration Fee Paid by Supervisor Davidson**

Supervisor Davidson requested reimbursement of the \$25 registration fee for the Green Industries Best Management Practices Training.

On MOTION by Supervisor Trautwein and seconded by Supervisor Chiodo, with all in favor, reimbursement of the \$25 Registration Fee for Green Industries for Best Management Practices Training, to Supervisor Davidson, was approved.

Supervisor Halley requested to move the minutes and financials to the beginning of the agenda. Mr. Wrathell recommended moving the Engineer's Report to the beginning of the meeting. Supervisor Halley requested the Café presentations be delayed to another meeting, as he will not be attending the May Workshop.

TWENTIETH ORDER OF BUSINESS**Adjournment**

There being no further business, all were in agreement with adjourning.

On MOTION by Supervisor Chiodo and seconded by Supervisor Trautwein, with all in favor, the meeting adjourned at 1:39 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman